

**Cedar Crest Academy Bellewood Parent Association**  
Meeting Minutes  
2/28/2025 2:00PM

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## CALL TO ORDER

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The meeting was called to order at 2:00PM PST on Feb 28th, 2025

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## ATTENDEES

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Michelle Wang, Shu Huang, Tan Shu, Jessica Guo, Lumi Feng, Elena Saygo,

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## ITEMS

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### Financial Updates

- *Presented by* Jessica Guo
- *Discussion/Notes:*
  - **January Financials:** Reviewed January financials. Key contributions and expenses were discussed.
    - **Company Matching** \$3,700 was collected in the month.
    - **Preprimary Event Costs:** Bubbleman performance costs \$350.
    - **Staff Birthday and Gifts:** \$102 were spent.

### Grade Level Social Program

- *Presented by:* Michelle W
- *Discussion/Notes:*
  - **Current Participation:** Only two Kindergarten classes have signed up.
  - **Next Steps:** Michelle W will send a reminder and set a deadline to schedule the event before mid-May.

### Book Drive and Author Visit

- *Presented by:* Michelle W
  - **Author Visit:**
    - Date: Wednesday, March 5, 2025 (Read Across America Week).
    - Cost: Estimated at \$4,000 with a discount from the author. Budget is \$7,000.
    - No selection options for parents. Only one book will be provided.
  - **Book Donations**
    - Collecting new and gently used books for the school library. Surplus books will be distributed to classrooms and King County libraries.
    - Donors will receive Amazon gift incentives.
  - **Book Fair:**
    - Overview: Mimi Li is leading the organization of the book fair.
    - Next Steps: Further details will be discussed in the upcoming meeting

### End-of-School Event Planning

- *Presented by:* Michelle W
- *Discussion/Notes:*

- **Proposed Venue: Remlinger Farm**
  - Cost: \$25 per person (includes all playgrounds).
  - Facilities: Meeting room provided.
  - Food: Not provided by the school; parents may purchase from the cafeteria.
- **Alternative Venue Options:**
  - SkyZone (Mountlake Terrace).
  - Local community centers with inflatable play areas and organized booths.
  - Overlake Community Center (includes cafeteria).
  - Chuck E. Cheese for preprimary students plus Dave & Buster's for elementary students (accommodates a wider age range).

### **Teacher Appreciation Week**

- *Presented by: Michelle W*
- *Discussion/Notes:*
  - *Preferred Format: Offsite event.*
  - *Proposed Venue: VR experience in downtown Bellevue.*
  - *Date: Saturday before Teacher Appreciation Week.*

### **Other Updates**

- Next Meeting: Scheduled for April 4, 2025.
- Kraken Skating Event: Cancelled.
- Field Trip Payments: Checks will be issued to the school.
  - Actual Cost: \$5,400.
  - Budgeted Cost: \$5,840 (177 students × \$30 per student).

## **ADJOURNMENT**

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The Board Meeting was adjourned at 3:00 PM PST.